

OFFICE OF THE PRINCIPAL

D.P. VIPRA COLLEGE, BILASPUR (C.G.)

PHONE: 07752-424497

Bilaspur Date 14.06.2019

Meeting IQAC


VENUE :- IQAC Room of the college

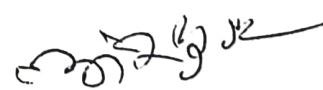
Time : 12:30 P.M.

S.N.	Name	Signature
1.	Dr. Anju Shukla (Chairperson IQAC)	
2.	Dr. V.K. Patel (Special Invitee)	
3.	Prof. A. Sri Ram (Co-ordinator IQAC)	
4.	Dr. S.K. Tiwari (NACC Co-ordinator)	
5.	Dr. M.L. Jaiswal (Member)	
6.	Dr. Vivek Ambalkar (Member)	
7.	Dr. K.K. Sharma (Member)	
8.	Dr. Manish Tiwari (Member)	—
9.	Dr. M.S. Tamboli (Member)	
10.	Shri Rajkumar Agrawal (Industrialist- Member)	—
11.	Dr. S.R. Patel (Scientist-Member)	—

Agenda for the meeting :-

01. Discussion about academic calendar of the college.
02. Discussion about long term and short term planning of the college.
03. Discussion about academic audit of the college.
04. Discussion about preparation of AQAR of the college.
05. Discussion about the analysis of the feedback taken from the students of the college.
06. Any other matter with the consent of the chairperson.


CO-ORDINATOR OF IQAC
 D.P. VIPRA COLLEGE
 BILASPUR (C.G.)


CHAIRPERSON OF IQAC
 D.P. VIPRA COLLEGE
 BILASPUR (C.G.)

Proceedings of IQAC meeting held on 14/06/2019 at 12:30 p.m. in the IQAC room of the college

The meeting was presided by the Chairperson Dr. Anju Shukla and the agenda of the meeting was read by Co-ordinator of IQAC. After that the Co-ordinator read the minutes of previous meeting held on 10/12/2018.

Agenda 1:-

All the members of IQAC given their unanimous consent that the institution strictly follows the academic calendar provided by the Higher Education of the Chhattisgarh Government and to inculcate the tentative academic calendar of NSS, NCC, sports and cultural activities with consultation of their respective Co-ordinators.

Agenda 2:-

Regarding long term planning of the college the following valuable suggestions were given by the members of IQAC.

long term planning:-

① As far as development of infrastructural facilities is under process.

② Regarding a launch facilities the institution will purchase to the state Pakeri newspaper university for their expansion and to introduce various facilities / centres in all Subjects.

③ Regarding construction of internet - facilities, the members suggested that it will be incorporated with the construction of new building.

④ Regarding construction of Smart classes, a proposal has been made to construct 6 (six) Smart classes within a span of 3 years.

⑤ A proposal will be sent to chairman for the introduction of 4-years integrated courses in the institution.

⑥ Construction of circuit house of College at Raipur.

Action taken regarding Short-term planning for the academic year 2018-19.

① Centrally Controlled Sound System proposal sent to the management.

② Aqua-guard facility is installed on each floor of the administrative building.

③ Regarding construction of basket ball court, it is suggested by the members that the Sports officer Dr. Digvijay Yadav will be consulted for the place, measurement and dimension of the basket ball court.

④ Regarding enhancement of e-resources in library, Shri Shaktendra Tiwari Librarian will be invited in the next meeting and necessary decision will be taken. It is decided that the INFLIBNET to be upgraded.

⑤ All the departments will be equipped with Computer & internet facility.

Short-term planning:-

Regarding Short-term planning the following suggestions were given by the members and the chairperson of JAC for the academic year 2019-2020.

① All the departments to be equipped with internet facility.

② Enhancement of e-learning resources.

③ Construction of Study-room.

④ Construction of language lab.

⑥ Construction of Sound System in Auditorium.

⑦ Extra Coaching for aptitude and reasoning classes.

⑧ TISS classes to be conducted.

⑨ Every teacher should publish at least 2 articles in Research Journal and notice to be circulated.

⑩ All the teachers have to complete their Refresher & orientation courses due to them.

⑪ Two national level Seminars will be organized in Social Science by Dr. K. K. Sheema.

⑫ Local lectures to be organized by each department.

⑬ A workshop will be organized at the College level.

⑭ On the occasion of 50th Anniversary of the institution various cultural activities to be organized at the College level by taking prior approval of the Cultural Committee regarding selection of cultural programs.

- (14) parents. teacher meet to be organised by all the departments of the college.

Agenda 3:-

Regarding academic audit it is suggested by the members it will be undertaken in the near future.

Agenda 4:-

Regarding preparation of AQAR it is suggested that the AQAR for the academic year 2018-2019 will be sent by August 2019.


Agenda 5:-


It is suggested that the suggestions obtained from the students and parents will be implemented in the following year.

Agenda 6:-

None of the matter was discussed.

Lastly, the meeting was concluded with the note of thanks, by the co-ordinator of IQAC.


A. Sri Ram
(Co-ordinator IQAC)


Dr. Anju Shukla
(Chairperson IQAC)

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OFFICE OF THE PRINCIPAL

D.P. VIPRA COLLEGE, BILASPUR (C.G.)

PHONE: 07752-424497

Bilaspur Date 16.09.2019

Meeting IQAC

VENUE :- IQAC Room of the college

Time : 11:30 A.M.

S.N.	Name	Signature
1.	Dr. Anju Shukla (Chairperson IQAC)	
2.	Dr. V.K. Patel (Special Invitee)	-
3.	Prof. A. Sri Ram (Co-ordinator IQAC)	
4.	Dr. S.K. Tiwari (NACC Co-ordinator)	
5.	Dr. M.L. Jaiswal (Member)	
6.	Dr. Vivek Ambalkar (Member)	
7.	Dr. K.K. Sharma (Member)	
8.	Dr. Manish Tiwari (Member)	
9.	Dr. M.S. Tamboli (Member)	
10.	Dr. Ashish Sharma (NCC Officer)	
11.	Prof. Vishwas Victor (AISHE Co-ordinator)	
12.	Dr. Ajay Kumar Yadav (Sports Officer)	
13.	Shri Shailendra Kumar Tiwari (Librarian)	
14.	Prof. Nidhish Choubey (Red Cross Co-ordinator)	
15.	Shri Rajkumar Agrawal (Industrialist- Member)	-
16.	Dr. S.R. Patel (Scientist-Member)	-

Agenda for the meeting :-

01. Discussion about preparation of AQAR of the college.
02. Discussion about activities undertaken by the co-coordinator of NSS, NCC, Red Cross Society, Sports & cultural activities in the academic year 2018-19.
03. Discussion about the up gradation in the library.
04. Discussion about Research publication, innovation, consultancy, placement, ISR & best practices to be implemented in the college.
05. Any other matter with the consent of the chairperson.

CO-ORDINATOR OF IQAC

D.P. VIPRA COLLEGE
BILASPUR (C.G.)

CHAIRPERSON OF IQAC

D.P. VIPRA COLLEGE
BILASPUR (C.G.)

Proceedings of IQAC meeting held on 16/09/2019
at 11:30 a.m. in the IQAC room of the college.

The meeting has presided by the chairperson Dr. Anju Shukla and the agenda of the meeting has read by co-ordinator of IQAC. After that the co-ordinator read the minutes of previous meeting held on 14/06/2019.

Agenda I :-

All the members of IQAC and co-ordinators of NSS, NCC, red cross society, AISHE, sports officer and librarian given their valuable suggestions regarding the preparation of AQAR of the college for the academic year 2018-19.

The co-ordinator of IQAC dealt with all the seven criterias of AQAR and invite the valuable suggestions from the members and respective co-ordinators. The following suggestions were recommended by the members regarding the overall development and progress of the institution.

(1) Workshop for all teachers to be organised regarding the preparation of PPT.

(2) Regarding teaching learning process it is suggested that at least two classes to be conducted by each department using ICT.

- (3) Student mentoring system to be introduced department wise.
- (4) Seminars to be conducted regarding life skills by the sports department.
- (5) A certificate programme with regards to hardware maintenance.
- (6) The softcopy of all the functions and programmes must be uploaded in the institutional websites in every academic year.
- (7) Enhancement of sharing of resource facility.
- (8) All the committees are to be revised and updated.
- (9) Notice to be served for the creation of student council in all the department.
- (10) A centralised management information system should be established.
- (11) Employees welfare fund is to be reopened.
- (12) Parents teacher meeting is to be conducted by all the departments.
- (13) Soft skills development programmes are to be conducted for supporting and ministry staff.

(14) Programmes are to be conducted for human values and professional ethics.

(15) A code of conduct is to be framed regarding human values.

Agenda 2 :-

The Co-ordinator of IQAC requested the co-ordinators of NSS, NCC, red cross society, sports and cultural activities to submit the report of various programme and activities organised by the respective bodies during the academic year 2018-19 and upload the same in the institutional website.

Agenda 3 :-

In consultation with the librarian it is suggested that more e-resources are to be increased in the library.

Agenda 4 :-

It is suggested that atleast two research paper should be published by each faculty member during the academic year.

Regarding innovation an incubation centre to be established in the institution.

Regarding consultancy collaborations are to be initiated with the WWF and AEROPATH.

Regarding ISR a committee is to be formed for eco-friendly campus and visiting old age homes frequently.

Regarding best practices the following valuable suggestions are given by the Members

(1) Replace all the lights with LED lights within the campus.

(2) Use of public transport by the all employees of the institution.

(3) Regular health checkup is essential for the students as well as for the staff to be conducted in regular intervals.

(4) All the classrooms are to be updated with the facility of wifi and LAN.

Regarding Curriculum enrichment it is suggested by the member a certificate programme is to be introduced.

Collaborations must be made with different organisation for research and development.

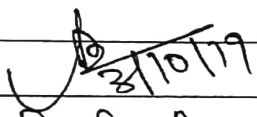
It is suggested by the members a gender sensitization programme is to be organised during the academic year 2019-20.

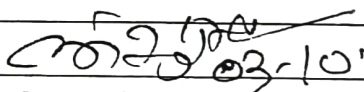
A lecture is to be organised in IPR in the academic year 2019-20.

Agenda 5 :-

None of the matter was discussed.

lastly the meeting was concluded with the vote of thanks by the co-ordinator of IQAC.


Prof. A. Sri Ram
(Co-ordinator IQAC)


Dr. Anju Shukla
(Chairperson IQAC)

OFFICE OF THE PRINCIPAL
D.P. VIPRA COLLEGE, BILASPUR (C.G.)

PHONE : 07752-424497

Bilaspur Date : 07.03.2020

Meeting

TIME : 04:00P.M

VENUE : IQAC ROOM OF THE COLLEGE

S.N.	Name	Signature
1.	Dr. Anju Shukla (Chairperson IQAC)	
2.	Dr. V.K. Patel (Special Invitee)	-
3.	Prof. A. Sri Ram (Co-coordinator IQAC)	
4.	Dr. S.K. Tiwari (NAAC Co-ordinator)	
5.	Dr. M.L. Jaiswal (Member)	
6.	Dr. Vivek Ambalkar (Member)	
7.	Dr. K.K. Sharma (Member)	
8.	Dr. Manish Tiwari (Member)	
9.	Dr. M.S. Tamboli (Member)	
10.	Prof. Vishwas Victor (Co-coordinator AISHE)	
✓11.	Shri Rajkumar Agrawal (Industrialist-Member)	
12.	Dr. S.R. Patel (Scientist-Member)	-
13.	Shri Avinash Sethi (President Alumni Committee)	
14.	Shri Ashutosh Nayak (President Student Council)	
✓15.	Dr. D.K. Shrivastav (Special Invitee)	

Agenda for the meeting :-

- 01- Discussion about preparation of AQAR 2019-20 of the college.
- 02- Discussion about the comments by the NAAC Officer regarding AQAR 2018-19.
- 03- Discussion about the various activities to be organized in the academic year 2020-21
- 04- Any other matter with the consent of the chairperson.

CO-ORDINATOR OF IQAC
D.P. VIPRA COLLEGE
BILASPUR (C.G.)

CHAIRPERSON OF IQAC
D.P. VIPRA COLLEGE
BILASPUR (C.G.)

Proceedings of IQAC meeting held on 07/03/2020 at 4:00 p.m. in the IQAC room of the College.

The meeting was presided by the chairperson Dr. Anju Shukla and she welcomed the Chairman Shri Anurag Shukla, Shri Raj Kumar Agarwal (member, IQAC) and all the respected members of IQAC. The co-ordinator of IQAC read the agenda of the meeting and after that read the minutes of previous meeting held on 16/09/2019.

Agenda 1:-

Regarding the preparation of AQAR-2019-20 of the college, the IQAC co-ordinator requested all the members to give their valuable suggestions. The following suggestions were welcomed.

- ① All the information about the activities organized by the NCC, NSS, sports & cultural programs are to be collected from their respective co-ordinators.
- ② Data regarding P.T.M to be collected from all the HOD's.
- ③ Student's feedback forms for PG classes are to be collected and analyzed.

- ④ Faculty feedback forms are to be distributed, collected and analyzed.

Agenda 2:

The JQAE Co-ordinator informed all the members that the A&AR 2018-2019 were submitted through online dated 24/01/2020. The comments from NAAC officer were received on 27/01/2020.

The JQAE Co-ordinator requested all the members to give their valuable suggestions. The following suggestions were recommended by the Chairman: Shri Anurey Shukla, Governing body D.P. Vipra College (M) and Shri Rajkumar Agarwal, member Governing Body D.P. Vipra, College and Dr. D.L. Shrivastava special invitee and all the members of JQAE including alumni and student representatives.

① Regarding value added courses, it is decided that a meeting will be organized with all the HOD's

② proposals to be sent to Atal Bihari Vajpayee University, Bikaner regarding Yoga, Self-protection Skill courses.

③ Regarding Incubation Centre -

proposal for Start-up must be sent for the following.

- a) Food management
- b) Catering services
- c) helpline in you tube channel.

④ MoU's to be done with Amity university and CVRU for faculty exchange, Research facilities etc. and also follow-up the outcome achieved.

⑤ Regarding e-content, upload the lecture in you-tube.

⑥ Regarding e-Content development - A proposal is made to create an in-house studio which also generate income when it is hired.

It is also suggested that a collaboration is to be made with Atal Bihari vajpayee studio to develop e-content.

⑦ It is suggested by the Chairman Shri Anureg Shukla that Corpus Fund to be generated.

⑧ printing cost to be taken into consideration while printing handbooks for various stakeholders.

⑨ Code of conduct for various stakeholders are to be displayed on the institutional website. A soft copy

is to be collected from Dr. D. K. Sinha, Sr. Dr.

(10) Regarding the records of the Students who qualified in various examinations such as NET, SET, Civil Services / Central State Government Services, an appreciation letter will be given to those students for their achievements. It is suggested that a system to be developed by the respective HoDs.

(11) Regarding professional development / administrative training organized by the College for teaching and non-teaching staff -

(i) A training programme is to be organized for the teaching staff about "How to teach in small class".

(ii) A training program for non-teaching staff is also to be organized.

(12) Regarding initiatives for quality enhancement it is suggested that

(a) Assignment to be given to the students.

(b) project work to be assigned to the students.

(c) A Whatsapp group to be created faculty line for the Doubt Clearing Session for the students.

12) Aversions and aversions through WhatsApp.

13) Regarding Best practices, it is suggested that:

- a) Aversions about Corona virus
- b) Distribution of Hand Wash, Hand Sanitizer and Masks.

b) Installation of weighing machines in the campus.

c) Barcodes for books to be generated.

Agenda 3:-

It is suggested that the above best practices are to be implemented and executed, and more extensive outreach activities are to be organized by the NCC and NSS of the institution.

Agenda 4:-

None of the matter was discussed.

Lastly, the meeting was concluded with the vote of thanks specially to the Chairman Shri Anand Shukla, Shri Raj Kumar Agarwal, Governing Body members and Pr. D. K. Shrivastava for their valuable suggestion by the Co-ordinator of ZQAE.

Prof. A. Sri Ram
(Co-ordinator ZQAE)

Dr. Anju Shukla
(Chairperson ZQAE)